Printer Functions in Sabre

 \checkmark You have access to utilize ALL the options below.

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S <u>e</u> lect Option: *	
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Designate Printer(s)	
Place Printer On Hold	
Release Printer	
Review Printer Status	
Display Assigned Printers Clear Printer Messages	
□ Boa Restore Printer	
Send Test Message	
Undesignate Different Printer Type	
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Main Options for all officers's to use.

1. Designate Printer(s)

Function: Assigns the Printer/LNIATA address.

2. Un-designate Printer

Function: Removes the Printer/LNIATA address.

3. Place Printer On Hold

Function: When you notice your printer is printing Non-Stop, use this option. Press CTRL + P and *Place Printer On Hold*, click ok. After that, you do CTRL + P and select *Clear Printer Messages* which will clear all messages in the queue.

4. Release Printer

Function: When your prints are not printing, you press CTRL + P and select *Release Printer* for all your prints to print.

5. Clear Printer Messages

Function: Clears all the prints sent earlier to the printer. Utilize this option when your prints are not printing at all, after that you try re-sending your print. Last option call IT Helpdesk on 327 3315 to help you.

6. Restore Printer

Function: Re-instates the printer.

IMPORTANT NOTE: HARD COPY PRINTER in Sabre Language refers to the E-Ticket Printer (HP Laserjet/Fuji Xerox & Oki Printer's).