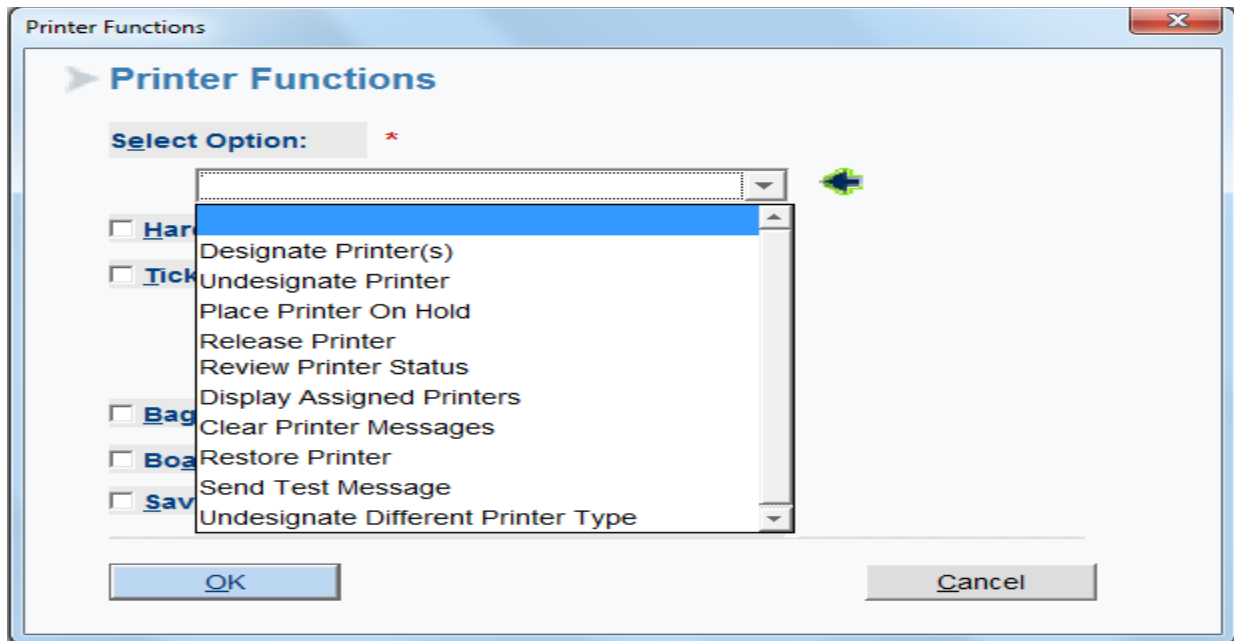# Printer Functions in Sabre

✓ **You have access to utilize ALL the options below.**

Main Options for all officers's to use.

1. **Designate Printer(s)**
   Function: Assigns the Printer/LNIATA address.

2. **Un-designate Printer**
   Function: Removes the Printer/LNIATA address.

3. **Place Printer On Hold**
   Function: When you notice your printer is printing Non-Stop, use this option. Press CTRL + P and *Place Printer On Hold*, click ok. After that, you do CTRL + P and select *Clear Printer Messages* which will clear all messages in the queue.

4. **Release Printer**
   Function: When your prints are not printing, you press CTRL + P and select *Release Printer* for all your prints to print.

5. **Clear Printer Messages**
   Function: Clears all the prints sent earlier to the printer. Utilize this option when your prints are not printing at all, after that you try re-sending your print. Last option call IT Helpdesk on 327 3315 to help you.

6. **Restore Printer**
   Function: Re-instates the printer.

IMPORTANT NOTE: **HARD COPY PRINTER in Sabre Language refers to the E-Ticket Printer** (HP Laserjet/Fuji Xerox & Oki Printer's)**.**